

**MINUTES**

**LAFCO REGULAR MEETING**

Wednesday, July 21, 2004, 9:00 A.M.  
Board of Supervisors' Hearing Room, Hall of Administration  
800 S. Victoria Avenue, Ventura, Ca 93009

**1. CALL TO ORDER**

Chair Barajas called the regular meeting of the Ventura Local Agency Formation Commission to order at 9:00 A.M.

**2. PLEDGE OF ALLEGIANCE**

**Commissioner Parks** led the Pledge of Allegiance

**3. ROLL CALL**

The following commissioners and alternates were present:

- Commissioner Parks
- Commissioner Long
- Commissioner Barajas
- Commissioner Waunch
- Commissioner Curtis
- Commissioner Richardson
- Commissioner Cunningham
- Alternate Commissioner Grandsen
- Alternate Commissioner Hess

**4. COMMISSION PRESENTATIONS AND ANNOUNCEMENTS**

There were no presentations or announcements

**5. PUBLIC COMMENT**

Chair Barajas requested public comment on any item not on the agenda. Receiving no comments from the public, he closed the public comment period for items not on the agenda.

**COMMISSIONERS AND STAFF**

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**COUNTY:**

Kathy Long  
Linda Parks  
*Alternate:*  
Steve Bennett

**CITY:**

Evaristo Barajas, Chair  
Don Waunch  
*Alternate:*  
John Zaragoza

**SPECIAL DISTRICT:**

Jack Curtis, Vice Chair  
Dick Richardson  
*Alternate:*  
Ted Grandsen

**PUBLIC:**

Louis Cunningham  
  
*Alternate:*  
Kenneth M. Hess

**EXECUTIVE OFFICER:**

Everett Millais

**LAFCO ANALYST:**

Hollee Brunsky

**OFFICE MANAGER/CLERK:**

Debbie Schubert

**LEGAL COUNSEL:**

Leroy Smith

**6. APPROVAL OF MINUTES OF THE VENTURA LAFCO REGULAR MEETING  
HELD JUNE 9, 2004**

**MOTION:** Approve minutes from June 9, 2004 without revision (Richardson)  
**SECOND:** Parks  
**FOR:** Long, Parks, Barajas, Waunch, Richardson, Cunningham  
**AGAINST:** None  
  
**ABSTAIN:** Curtis  
**MOTION PASSED 6/0/1**

**CONSENT ITEMS**

**7. PROFESSIONAL SERVICE AGREEMENT FOR DATABASE SERVICES - DONNA  
GORIS**

**MOTION:** Approve without amendments (Long)  
**SECOND:** Curtis  
**FOR:** Long, Curtis, Parks, Barajas, Waunch, Richardson, Cunningham  
**AGAINST:** None  
**ABSTAIN:** None  
**MOTION PASSED 7/0**

**PUBLIC HEARING ITEMS**

**8. SPHERE OF INFLUENCE REVIEW AND UPDATE: LAFCO 04-11S - OJAI VALLEY  
SANITARY DISTRICT**

Everett Millais presented the staff report. Chair Barajas requested public comments. Receiving no response, Chair Barajas closed the public comment period for this item.

**MOTION:** Continue indefinitely and direct staff to re-notice (Long)  
**SECOND:** Richardson  
**FOR:** Long, Richardson, Curtis, Parks, Barajas, Waunch, Cunningham  
**AGAINST:** None  
**ABSTAIN:** None  
**MOTION PASSED 7/0**

**9. REVISIONS TO LAFCO FEE SCHEDULE**

Everett Millais presented the staff report. Chair Barajas requested public comments. Receiving no response, Chair Barajas closed the public comment period for this item.

**MOTION:** Motion for approval without revisions (Waunch)  
**SECOND:** Long  
**FOR:** Long, Richardson, Curtis, Parks, Barajas, Waunch, Cunningham  
**AGAINST:** None  
**ABSTAIN:** None  
**MOTION PASSED 7/0**

## **ACTION ITEMS**

### **10. NOMINATIONS TO CALAFCO EXECUTIVE BOARD**

Everett Millais presented the staff report.

**MOTION:** Motion to authorize Chair to submit nomination for Kathy Long (Richardson)

**SECOND:** Waunch

With no other nominations received, Chair Barajas closed nominations.

**FOR:** Richardson, Waunch, Long, Curtis, Parks, Barajas, Cunningham

**AGAINST:** None

**ABSTAIN:** None

**MOTION PASSED 7/0**

### **11. CONFLICT OF INTEREST CODE AMENDMENT**

Everett Millais presented the staff report.

**MOTION:** Motion for approval without revisions (Curtis)

**SECOND:** Parks

**FOR:** Curtis, Parks, Long, Barajas, Waunch, Cunningham

**AGAINST:** None

**ABSTAIN:** None

**MOTION PASSED 7/0**

### **12. REVISIONS TO MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE WORK PLAN**

Everett Millais presented the staff report.

**MOTION:** Motion for approval without revisions (Richardson)

**SECOND:** Long

**FOR:** Richardson, Long, Curtis, Parks, Barajas, Waunch, Cunningham

**AGAINST:** None

**ABSTAIN:** None

**MOTION PASSED 7/0**

## **INFORMATION ONLY**

### **13. COMMISSIONER TERM EXPIRATIONS**

Everett Millais presented information about the selection process to replace members whose terms are expiring on January 1, 2005: Jack Curtis, Special District Member; Ted Grandsen, Special District Member Alternate; Lou Cunningham, Public Member; Ken Hess, Public Member Alternate. Alternate Commissioner Grandsen, based on the Rules and Regulations of the Independent Special District Selection Committee, will automatically become the regular special district member on January 1, 2005, starting a new four-year term, and a mailed ballot election will be conducted with the independent special districts to select a new alternate member. There will be a formal item on the September meeting agenda for the Commission to decide the selection process for public member and public member alternate.

### **14. CALAFCO AWARDS 2004**

Everett Millais presented information on calling for nominations for CALAFCO awards. He noted that any individual can submit nominations for CALAFCO awards and no Commission action is necessary.

## **EXECUTIVE OFFICER'S REPORT**

Everett Millais reported on the following:

Pending Legislation: AB 2306 should go to the Senate for a vote in August; SB 1266 passed and has been signed which, effective January 1, 2005, will increase the size of island areas qualifying for expedited annexation procedures from 75 to 150 acres.

CALAFCO Board meets Friday July 23 in Ventura at Nona's Café.

CALAFCO Annual Conference – in Anaheim, September 8-10, 2004

Next LAFCO meeting is September 15, 2004 – It was noted that the City of Simi Valley Runkle Canyon project EIR was being distributed to the Commission in advance for this meeting.

## **COMMISSIONERS' COMMENT**

Commissioner Cunningham thanked the commission for the opportunity to serve on LAFCO.

## **ADJOURNMENT**

Chair Barajas adjourned the meeting at 9:45 A.M.